



Work and Careers

Essay planning bank: part-time jobs

Exam-style essay task

Your class has recently discussed whether teenagers should have part-time jobs while they are still at school. Your teacher has asked you to write an essay giving your opinion about this topic.

In your essay, you should discuss both sides of the argument and give your own view.

Here are some comments from students to help you:

'Jobs teach responsibility.'

'Students learn how to manage money.'

'Schoolwork should come first.'

'Work can make teenagers too tired.'

Now write an essay for your teacher.

The comments may give you some ideas, and you should also use ideas of your own.

Write about 120 to 160 words.

Planning

Use the comments to organise your essay. Add reasons, examples and a clear opinion.

Section	Ideas / Useful language	Linking phrases to tick
Introduction	Context: part-time work can give teenagers experience outside school Issue: whether it is a good idea while studying My overall view:	☐ Recently,... ☐ The question is whether... ☐ I believe that...
Argument in favour	Idea: jobs can teach responsibility Reason / example: Extra idea: students may learn how to manage money Detail / example:	☐ One clear benefit is... ☐ As a result,... ☐ This could help...
Argument against	Concern: schoolwork should come first Why / effect: Extra point: Possible balance:	☐ A possible concern is... ☐ Even so,... ☐ This might mean that...
My view	My opinion: Best solution: part-time jobs can be useful if hours are limited and study remains the priority Reason:	☐ In my opinion,... ☐ A balanced solution would be... ☐ This would allow...
Conclusion	Final judgement: Closing sentence:	☐ Overall,... ☐ For these reasons,... ☐ The most sensible view is...

Write your essay

Write an essay for your teacher. Discuss both sides, give examples and make your own opinion clear.

Essay title _____

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Work and Careers

Essay planning bank: work experience

Exam-style essay task

Your class has recently discussed whether all students should complete work experience before leaving school. Your teacher has asked you to write an essay giving your opinion about this topic.

In your essay, you should discuss both sides of the argument and give your own view.

Here are some comments from students to help you:

'It helps students understand real workplaces.'

'It may help with career choices.'

'Placements can be hard to organise.'

'Some students get better placements than others.'

Now write an essay for your teacher.

The comments may give you some ideas, and you should also use ideas of your own.

Write about 120 to 160 words.

Planning

Use the comments to organise your essay. Add reasons, examples and a clear opinion.

Section	Ideas / Useful language	Linking phrases to tick
Introduction	Context: work experience can give students a short view of working life Issue: whether it should be required for everyone My overall view:	☐ Some people believe... ☐ This essay will consider... ☐ In my view,...
Argument in favour	Idea: work experience can show what real workplaces are like Reason / example: Extra idea: it may help students make career choices Detail / example:	☐ One argument in favour is... ☐ For example,... ☐ This means that...
Argument against	Concern: placements can be difficult to organise fairly Why / effect: Extra point: Possible balance:	☐ On the other hand,... ☐ However,... ☐ This can lead to...
My view	My opinion: Best solution: schools should offer work experience with flexible and fair options Reason:	☐ I partly agree because... ☐ The best approach would be... ☐ Instead of...
Conclusion	Final judgement: Closing sentence:	☐ Overall,... ☐ Therefore,... ☐ To conclude,...

Write your essay

Write an essay for your teacher. Discuss both sides, give examples and make your own opinion clear.

Essay title _____

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Work and Careers

Essay planning bank: working from home

Exam-style essay task

Your class has recently discussed whether working from home is better than working in an office. Your teacher has asked you to write an essay giving your opinion about this topic.

In your essay, you should discuss both sides of the argument and give your own view.

Here are some comments from students to help you:

'People save travel time.'

'Workers may concentrate better.'

'It can feel lonely.'

'Teamwork is easier face to face.'

Now write an essay for your teacher.

The comments may give you some ideas, and you should also use ideas of your own.

Write about 120 to 160 words.

Planning

Use the comments to organise your essay. Add reasons, examples and a clear opinion.

Section	Ideas / Useful language	Linking phrases to tick
Introduction	Context: many jobs can now be done partly or fully from home Issue: whether this is better than office work My overall view:	☐ Recently,... ☐ The question is whether... ☐ I believe that...
Argument in favour	Idea: working from home can save travel time Reason / example: Extra idea: some workers may concentrate better Detail / example:	☐ One clear benefit is... ☐ As a result,... ☐ This could help...
Argument against	Concern: it can feel lonely Why / effect: Extra point: Possible balance:	☐ A possible concern is... ☐ Even so,... ☐ This might mean that...
My view	My opinion: Best solution: the best approach may be a mix of home and office working Reason:	☐ In my opinion,... ☐ A balanced solution would be... ☐ This would allow...
Conclusion	Final judgement: Closing sentence:	☐ Overall,... ☐ For these reasons,... ☐ The most sensible view is...

Write your essay

Write an essay for your teacher. Discuss both sides, give examples and make your own opinion clear.

Essay title _____

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Work and Careers

Essay planning bank: job satisfaction

Exam-style essay task

Your class has recently discussed whether enjoying a job is more important than earning a high salary. Your teacher has asked you to write an essay giving your opinion about this topic.

In your essay, you should discuss both sides of the argument and give your own view.

Here are some comments from students to help you:

'People spend many hours at work.'

'Enjoying work improves motivation.'

'A good salary gives security.'

'Some enjoyable jobs are not well paid.'

Now write an essay for your teacher.

The comments may give you some ideas, and you should also use ideas of your own.

Write about 120 to 160 words.

Planning

Use the comments to organise your essay. Add reasons, examples and a clear opinion.

Section	Ideas / Useful language	Linking phrases to tick
Introduction	Context: people often consider both income and happiness when choosing work Issue: whether job satisfaction matters more than salary My overall view:	☐ Some people believe... ☐ This essay will consider... ☐ In my view,...
Argument in favour	Idea: people spend many hours at work Reason / example: Extra idea: enjoying work may improve motivation Detail / example:	☐ One argument in favour is... ☐ For example,... ☐ This means that...
Argument against	Concern: a good salary gives security Why / effect: Extra point: Possible balance:	☐ On the other hand,... ☐ However,... ☐ This can lead to...
My view	My opinion: Best solution: people should aim for work that is meaningful and financially realistic Reason:	☐ I partly agree because... ☐ The best approach would be... ☐ Instead of...
Conclusion	Final judgement: Closing sentence:	☐ Overall,... ☐ Therefore,... ☐ To conclude,...

Write your essay

Write an essay for your teacher. Discuss both sides, give examples and make your own opinion clear.

Essay title _____

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