



## Science and Innovation

Informal email: visiting a robotics exhibition

### 1. Lead-in discussion

Talk with a partner before you write.

1. Which inventions make everyday life easier?
2. What problems can happen when technology is demonstrated?
3. Would you enjoy visiting a science exhibition with a friend? Why?

#### Exercise 5 at a glance

Write an informal email to a friend.

Cover all the prompts.

Develop ideas with details and reactions.

Use relaxed, natural language.

Make the email flow naturally.

### 2. Exam-style task

You recently visited a robotics exhibition. You enjoyed it, but there was a problem with one display.

Write an email to a friend about it.

In your email you should:

- say what you liked about the exhibition
- describe the problem with the display
- recommend visiting the exhibition to your friend

Write about 120 to 160 words.

### 3. Model email

**Subject: You would have loved this robot exhibition!**

Hi Leo,

How's it going? Did you ever get that remote-control car working, or is it still in pieces? Anyway, I went to a robotics exhibition on Saturday, and it was right up your street!

We were shown a tiny robot that could sort rubbish into different bins. I loved watching it work because it was amazingly quick, and the guide explained how its camera recognised each object, which made the whole thing even more impressive.

The only problem was that the virtual-reality display kept cutting out. Just as my tour started, the screen froze, so I had to take the headset off and wait while a technician sorted it out. Luckily, it worked perfectly the second time.

Honestly, you should check out the exhibition before it closes next month. If you come over one weekend, we could go together and try the robot-building workshop too.

Write back soon,

Reihaan

P.S. I promise not to let a robot replace you as my tech expert.

## 4. Explore the model: structure, content and tone

Work with the model email. You do not need to copy long answers. Underline, label or make short notes.

Focus	What to find	Done?
Email structure	Find the subject line, greeting, opening chat, main message, plan and sign-off.	
Content point 1	Where does the writer say what they liked about the exhibition?	
Content point 2	Where does the writer mention a problem with a display?	
Content point 3	Where does the writer recommend visiting the exhibition?	
Informal audience	Find two places where the email sounds friendly or relaxed, such as a contraction, exclamation mark or chatty phrase.	
Development	Find one extra detail, reason or reaction that improves the answer.	

## 5. Language from the prompts

The prompts can guide your grammar choices. Notice which language each prompt naturally needs.

Prompt	Useful grammar	Why it fits	Example from the model
what the writer liked	passive + relative clause	The writer describes the display and adds useful detail.	We were shown... / which made the whole...
the problem with a display	kept + -ing + result	The writer describes a repeated problem and its result.	kept cutting out / so I had to take...
the recommendation to visit	should / could + if	The writer recommends a visit and suggests a plan.	you should check out... / If you come over... / we could go together

## 6. Make it flow

Read the informal linking phrases. Underline one you could use for each purpose.

Job	Useful informal linkers
move into the topic	Anyway, / I went to... / it was right up your street!
add detail or reaction	I loved watching it... / because... / which made...
introduce a problem	The only problem was... / Just as... / so I had to... / Luckily,
make a plan	Honestly, you should... / before it closes / If you come over... / we could go together

## 7. Vocabulary and useful phrases

Use chunks that sound natural for this task. You can also upgrade your writing with precise words and phrases.

Purpose	Useful chunks / language	Add your own
describe the exhibition	robotics exhibition / sort rubbish / recognised each object / robot-building workshop	
describe a problem	kept cutting out / screen froze / take the headset off / sorted it out	
sound informal	How's it going? / right up your street / check out / come over	
recommend a visit	you should... / before it closes / go together / try the workshop	
upgrade with adverbs	amazingly / even more / luckily / perfectly / honestly	

## 8. Plan your own email

Use the same task, or change the exhibition to another science or technology event.

Prompt	My idea	Useful language	Link to next part
what I liked			
problem with a display			
recommendation to my friend			
opening / ending			

